



Alver Valley  
Federation of Schools

**Intimate Care Policy**

<b>Date written</b>	<b>March 2025</b>
<b>Date approved by FGB</b>	<b>N/A</b>
<b>Review Date</b>	<b>March 2027</b>
<b>Author</b>	<b>HOS</b>

## **Statement of intent**

We wish to include all children in our nursery and understand that children arrive at nursery school at different stages in their development and that some children may still be in nappies or pull ups. We work with parents towards toilet training, unless there are any medical or developmental reasons why this would be inappropriate. If necessary we will work with both parents and Health Agencies to meet that child's needs.

If children who are not yet fully toilet trained require their nappies or pull-ups to be regularly checked and changed the nursery team will work with parents to put a care plan in place for home and nursery school to support those children who are having difficulties.

We also support children who are partially toilet trained who come to nursery school in pants or pull ups and need reminders and support to master toilet training.

In all cases where changing is needed a changing policy must be signed by the parent or carer prior to the child starting the setting. Where a care plan is written this should be agreed and signed by the parent and the nursery class teacher.

## **In the event of it being necessary to change a child's nappy, the following procedures will be followed.**

The parent will be asked that they:

- Make sure that wherever possible children arrive at school wearing a clean nappy or pull ups
- Provide nappies/pull ups, cream, wipes and bags for soiled nappies so that if it is necessary to change the child their individual needs can be met
- Provide clean clothes as necessary
- Discuss any issues arising regarding the child's toileting needs with the Key Worker
- Understand and agree to the procedures in place for changing their child in school
- Inform the staff of any marks /rash that the child may have
- Work with the Early Years Team with toilet training at an agreed date which is in the best interest of the child's development

## **. The Early Years Team will ensure that:**

- Only a person who has undergone relevant checks with disclosure and barring service (DBS check) will change children's nappies or pull ups
- Children's nappies or pull ups will be changed in a private, designated area which complies with Health, Hygiene and Safety regulations
- The designated area/mats etc. will be cleaned before and after a child is changed with a suitable disinfectant cleaner
- A child will never be left alone on the changing mat
- Staff will wear clean disposable gloves for each child

- Staff will ensure that nappy changing is a positive experience for the child
- Appropriate hand washing facilities will be available for the adult and the child, hands will be washed using soap and dried thoroughly with a paper towel after completing the procedure
- Inform parents at the end of sessions when nappies have been changed and if any skin condition occurs
- The child's privacy will be respected at all times during nappy changing
- If a child is unduly distressed about having their nappy changed, parents should be contacted to discuss the matter. A plan should be put into place for individual children, which can include a social story

## Nappy Changing Policy

At Alver Valley Schools we include all children within our setting and understand that children arrive at nursery school at different stages in their development and that some children may still be in nappies or pull ups.

We will work with parents towards toilet training, unless there are any medical or developmental reasons why this would be inappropriate, when we will work with both parents and Health Agencies to meet that child's needs.

Children who are not yet fully toilet trained will require their nappies or pull-ups to be regularly checked and changed. The school will work with parents to put in a toileting plan to help children who are having difficulties. We will continue to support children who are partially toilet trained.

As you have informed us that your child's is still in nappies/is not toilet trained, we ask you that you agree to the following:

- My child will arrive in a clean nappy or I will change it on arrival and if necessary at the end of the session
- I will provide all nappies, wipes and nappy sacks to be used.
- I will report any changes in my child's routine or skin care.
- I will work with staff to help my child to become toilet trained.

-----

Child's name.....Class.....

I have read and agree to the details set out in the Nappy Changing Policy.

Signed\_\_\_\_\_ (Parent/Carer)

Date\_\_\_\_\_